

Schools of Sierra Bible Church School Board (S.SBC)
Minutes for October 11, 2022

Attendees: Sarah Hemler-Pres. (SH), Jessica Baeckel (JB), Debby Benes (DB), Ashley Elliott, Greg Gusiff (GG), Diane Harper (DH), Darcy O'Laughlin (DO'L) & Penjii Jo Trautwein (PJT).

1. Opened in prayer at 4:18pm
2. Approval of S.SBC Minutes from August 9, 2022. *Stand approved as submitted.*
3. Input/Questions from the PTF - Ashley Elliott-Pres.
 - a. Update: Penny Wars with kids/staff at TKA a success. The event raised \$2121.42. The money raised is for PE equipment & Field Day enhancement. On Grandparents Day, treats were provided by PTF rather than ask for this provision from parents. Harvest party on 10/31/22. PTF members will dress-up and provide treats before school. Wreath Fundraiser launched on 10/10/22 for PTF Budget funds and will end by 10/27/22. Flyers are up around the school for PTF monthly meetings.
 - b. **Public Comment on topics not on Agenda** -
No guests/public comment.
4. School Head - Jessica Baeckel
 - a. Update on marketing campaign and 4th grade teacher update:

Brandon Stewart posted Facebook ad for teacher opening, 7 people interested and zero applications resulted from posting. Two interviews upcoming on 10/12/22 and 10/17/22 for teacher opening. Jessica continues full-time substitute teaching in 4th grade during the interim.

 - a. Update on cash reserves: Large expenses that were budgeted have been paid. Currently, everyday expenses are the norm. The budget remains in good standing.
 - b. Enrollment: - Down to 85 students. It is estimated TKA will lose 1 to 3 more students due to grades by the end of the semester.
 - c. SCATS (Safety Compliance & Training Section) inspection and TKA was reviewed as part of license renewal process and TKA has completed all non-compliant items and passed inspection. TKA needs to re-work Bloodborne Pathogen compliance training to allow in-person questions.
 - d. Nevada Department of Education (N.D.E.) online meeting with representative Barbara as part of license renewal process. Barbara completed review online rather than an in person visit. TKA is in compliance with N.D.E. after this review.
 - e. Washington DC trip: Potential option by American Christian Tours. Jeni Shelton familiar with the program that a parent has presented to Jessica. Trip during Summer of 2024. Middle School-8th grade students as a "graduation trip" experience. More financial and other details will be forthcoming and reviewed. Interest will be sought amongst current 7th grade parents/students. A trip to Carson City is also under consideration.

5. School Board President - Sarah Hemler
 - a. Board of Directors forms: Printed forms completed during meeting.
 - b. 20th anniversary logo discussion: School Board viewed four options, Jessica & Angie selected their choice for use on website and other materials.
 - c. Pray for TKA school families: List of families and mailing labels provided by Angie Parker. School Board members prayed over TKA families noted in addressed letters. Letters will be mailed this week.
 - d. Approve School Head Evaluation: Discussed under section #7.-New Business
6. Old Business: No old business brought forward to review.
7. New Business - Committee Discussion:
 - a. Security Committee: Washoe County Health District is requiring a creation of a committee due to new NRS requirement. Safety plan needs to be in place for certain crisis situations, suicide. TKA currently has Code Red, Yellow and Fire Drill plan. A checklist, template and other details from Washoe County Health District was emailed for review. We will need a Committee Head and members. Darcy O'Laughlin mentioned she is the OSHA trainer for SBC and Darcy will head the new committee. Debby Benes volunteers for committee.
 - b. Finance Committee: Greg Gusiff will head the new committee. Additional members will be recruited to join. The committee may undertake a monthly review of TKA financial status, financial record keeping, current and future budget needs.
 - c. Head of School Evaluation Committee (H.S.E.C.) for evaluation and support: Darcy has offered to head this committee. Create evaluation system, goal setting procedures and other relevant items. Sarah Hemler & Diane Harper volunteer for committee membership.
8. Future Business: No future business brought forward to review.
9. Next Board Meeting: December 6, 2022 at 4:15pm
10. Closing prayer observed. *Motion to adjourn made by (DH), seconded by (DO'L), meeting adjourned @ 5:45pm.*