

Field Trip Policy

1. Field trips (FT) must tie in with the current curriculum.
2. No pupil shall be prevented from participating in a field trip or excursion due to lack of sufficient funds or due to poor academic progress; field trips are educational in nature.
3. Field trips must be approved by the Principal.
4. Parents shall be notified of the field trip one week in advance.
5. Drivers must show proof of insurance that meets minimum coverage, as per State of Nevada requirements and must be a minimum of 25 years of age. Also required is a three-year driving record from the DMV. Drivers are to be informed that they are the primary party in case of any litigation. The church is the secondary party. Drivers are responsible for obtaining and providing all documents to the Principal at least one week prior to the FT. Also, each driver must have completed the Volunteer Application and Training.
 - *The three-year driver record is mandated annually prior to initial field trip. If a parent/volunteer's driving record includes two or more points or a DUI, the parent/volunteer will not be approved to drive on field trips with students. If a change occurs in the parent/volunteer driving record, he/she is required to inform the school.
6. All children must be seat-belted and no more than one student per seatbelt.
7. Safety is always our primary concern and students are prohibited from riding in the front seat.
8. Students required by Nevada State law must be in a parent-provided booster/car seat. The School reserves the right to not take a child if it is determined that the child requires a booster/car seat and one was not provided.
9. Classes may take one field trip per grading period and classwork must still be completed. All-day outings are discouraged and the time allotted should be proportional to the subject studied in class. A fun trip may be taken once all curriculum requirements have been completed.
10. On the day of the field trip, the school will provide a kit to the responsible adults which includes the following:
 - a. Communication tool (radio or cell phone)
 - b. First-Aid kit and Individualized health plan(s) with any medications, as needed
 - c. List of all students along with emergency numbers for each
 - d. Field Trip permission slips
 - e. Emergency numbers for police, hospital, school & principal
 - f. Incident report forms